

Aidhan

Accountants for contractors
freelancers & small businesses

1. DEFINITIONS

1.1. In these Terms of Business the following definitions apply:

"the client/your/you" means the person submitting a bitesize advisory question for engagement, through our website.

"we/us" means Aidhan (Aidhan Financial Services Ltd), 199 Bishopsgate, London EC2M 3TY.

2. PERIOD OF ENGAGEMENT and FRAMEWORK

This engagement covers the specific piece of advisory for the question the client has submitted to us through our website. We will not deal with any earlier work unless you specifically ask us to do so or future follow on work as part of this engagement.

All advisory responses will be provided by written e-mail from an aidhanfinancial.com e-mail address, of up to 500 characters per engagement. And/or an additional video of up to 3 mins in length. Both mediums will be in the English Language.

3. APPLICABLE LAW

This engagement letter, the schedule of services and our standard terms and conditions of business are governed by, and should be construed in accordance with laws of England & Wales. Each party agrees that the courts of England & Wales will have exclusive jurisdiction in relation to any claim, dispute or difference concerning this engagement letter and any matter arising from it. Each party irrevocably waives any right to object to any action being brought in those Courts, to claim that the action has been brought in an inappropriate forum, or to claim that those Courts do not have jurisdiction.

4. COMMUNICATION

We will communicate with you via email or by other electronic means. The client as the recipient is responsible for virus checking emails, any attachments and checking your spam/junk folders for our response.

5. CONFIDENTIALITY

Communication between us and the client is confidential and we shall take all reasonable steps to keep confidential your information except where we are required to disclose it by law, by regulatory bodies, by our insurers or as part of an external peer review. Unless we are authorised by you to disclose information on your behalf this undertaking will apply during and after this engagement.

6. DATA PROTECTION ACT 1998 and 2018

We confirm that we will comply with the provisions of the Data Protection Act 1998 together with successor legislation incorporating GDPR and the Data Protection Act 2018, when processing personal data about you and your family. In order to carry out the services of this engagement and for related purposes such as updating and enhancing our client records, analysis for management purposes and statutory returns, legal and regulatory compliance and crime prevention we may obtain, process, use and disclose personal data about you.

199 Bishopsgate, London, England EC2M 3TY

W: www.aidhanfinancial.com

Registered office: 199 Bishopsgate, London, England, EC2M 3TY | Registered in England number: 04953002 | VAT number: 844 043 053

7. OWNERSHIP OF DOCUMENTS

All documents obtained from the you arising from the engagement shall remain the property of you. However, we reserve the right to store your documents electronically.

8. ETHICAL GUIDELINES

We are bound by the ethical guidelines of the Association of Chartered Certified Accountants (ACCA), and accept instructions to act for you on the basis that we will act in accordance with those ethical guidelines. A copy of these guidelines can be viewed at our offices on request or can be seen at www.accaglobal.com. We will not be liable for any loss, damage or cost arising from our compliance with statutory or regulatory obligations.

9. LIMITATION OF LIABILITY

- i) We will provide our services with reasonable care and skill. Our liability to you is limited to losses, damages, costs and expenses caused by our negligence or wilful default.
- ii) Exclusion of liability in relation to circumstances beyond our control
- iii) Exclusion of liability due to insufficient data or information.
- iv) Indemnity for unauthorised disclosure. You agree to indemnify us and our agents in respect of any claim (including any claim for negligence) arising out of any unauthorized disclosure of our advice and opinions, whether in writing or otherwise. This indemnity will extend to the cost of defending any such claim, including payment at our usual rates for the time that we spend in defending it.
- v) Limitation of aggregate liability. You have agreed that you will not bring any claim of a kind that is included within the subject of the limit against any of our principals or employees; on a personal basis.